

ICS
LIBRARY

INSTITUTE OF
CLASSICAL
STUDIES

SCHOOL OF
ADVANCED STUDY
UNIVERSITY
OF LONDON



Hellenic and Roman Library



A Guide to the Library

Table of Contents

The Library and its History	2
Membership.....	2
Classification Scheme.....	3
Floor Plan	5
Finding Books in the Library.....	6
Your Library Account.....	8
Reservation Shelves	8
Borrowing.....	9
Postal Loans	9
Scanning & Printing.....	10
Connecting to Wi-Fi	10
Digital Resources.....	10
Guide to the Layout of the Library.....	11
General Regulations.....	13
Accessibility.....	14
Opening Hours	15
Contact us	15

The Library and its History

The library consists of two major collections: that of the Institute of Classical Studies and the joint collection of the Hellenic and Roman Societies.

The Hellenic Society, which was founded in 1879, began to build up a Library from 1880. The Roman Society, formed in 1910, also started a collection and ran it jointly with the Hellenic Society, but with separate accounts and ownership of the contents until 1950, when a Joint Library account was begun. The Institute of Classical Studies was founded as a post-graduate Institute of the University of London in 1953, from which time the two collections were housed and administered as one unit.

Membership

Institute Membership is available to both UK and overseas postgraduate students and academics in subjects within the scope of the Institute. It is free of charge and allows reference-only use of the library.

Members of the Hellenic and/or Roman Societies pay an annual subscription fee (students pay a reduced rate) and may borrow books from the Joint Library's collection. You can join at the library desk or online:

www.hellenicsociety.org.uk

www.romansociety.org

Classification Scheme

Area

60-70	Dictionaries	}	<i>Language & Literature</i>
75-97	Texts		
98	Language		
99	Literature		
100	Papyri and Mss	}	<i>Epigraphy room</i>
101	Epigraphy		
102	Pre-Classical Greece	}	<i>Archaeology</i>
103	Pre-Classical Italy		
104-116	Archaeology & Local History		
117-119	Ancient History	}	<i>Ancient History/Life</i>
120	Early Christianity		
121A-F	Political History		
121G-K	Law		
122	Religion		
123	Philosophy		
127	Science & Technology		
128-135	Art	}	<i>Art</i>
136	Numismatics	}	<i>Numismatics room</i>

140-149	Bibliographies, Encyclopaedias & Dictionaries	}	<i>Language & Literature (rolling stacks)</i>
150	Musical Texts		
151	Modern Greek History & Literature	}	<i>Ancient History/ Life</i>
152-153	Ancient Life		
200	Congress Reports	}	<i>Arch. & Art (rolling stacks)</i>
201	Collected Essays		
202	Festschrift Volumes		
203	Classical Studies		
204	Biographies / Bibliographies of Scholars		
205	Archaeological Technique		
206	Original Compositions, Translations and Fiction		
222-236	Maps and Atlases	}	<i>Ancient History/Life</i>

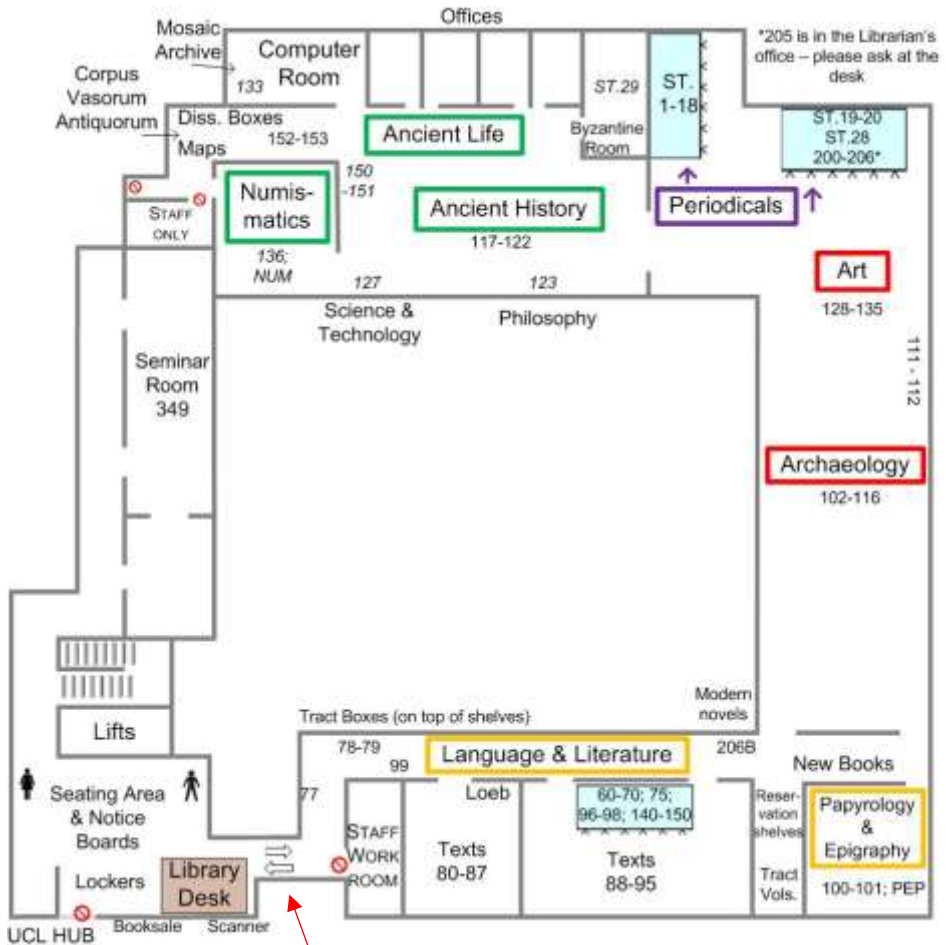
Periodicals are shelved alphabetically by title.

(e.g. class mark **ST 1** = periodical located in stack 1 of the periodicals rolling stacks.)

X – Please note that if a class mark is preceded by an X, this does not affect its location, but indicates that the volume is reference-only.

Floor Plan

(A more detailed floor plan can be found at the library desk or on the website.)



Enter/exit here

Finding Books in the Library

You can locate material in the library by searching the online catalogue:

<http://catalogue.libraries.london.ac.uk/>

There are 6 computers located throughout the library for the use of searching the catalogue.

This book shows as AVAILABLE in the library:

Author Rutishauser, Brian.
Title **Athens and the Cyclades : economic strategies 540-314 BC / Brian Rutishauser.**
Imprint Oxford : Oxford University Press, c2012.
Descript. xii, 304 p. : maps ; 22 cm.

LOCATION	CLASSMARK	STATUS
ICLASS Main Library	109E RUT	AVAILABLE

If a book is on loan to another reader, it will say DUE:

Author Mills, Jean.
Title **Virginia Woolf, Jane Ellen Harrison, and the spirit of modernist classicism / Jean Mills.**
Imprint Columbus : The Ohio State University Press, c2014.
Descript. xiv, 192 p. : 8 ill., ports ; 24 cm.

LOCATION	CLASSMARK	STATUS
ICLASS Main Library	204B HAR	DUE 21-07-16

Please ask at the library desk for items showing one of the following locations on the catalogue:

ICLASS Theses Room

ICLASS Library Office

ICLASS Cupboard



Books belonging to the Hellenic and Roman Library have orange labels showing the class mark. Most can be borrowed unless labelled otherwise.

e.g. **122B CAL**

The letters at the base of the spine indicate the author's surname, or the archaeological site. (CON = Conference papers)



Books belonging to the Institute have blue spine labels and are always reference-only. They are labelled "not to be removed from the library".



(The **X** at the beginning of the class mark does not affect the book's location, but indicates that it is reference-only. E.g. **X 113E CON**)

Your Library Account

You can log in to your account via the library catalogue:



The screenshot displays the library catalogue's user interface. At the top is a 'Quick Search' section with a search box, a dropdown menu for 'Institute of Classical Studies Library', and a search button. Below this are three main columns: 'Search' with options like Author, Title, and Keyword; 'Interact' featuring a 'Log in to your account' button (highlighted with a red box) and 'Related organisations' such as Hellenic Society and Roman Society; and 'Other Resources' listing Electronic Resources, Research Pro. cross-search, Aim25, Copac, InforM25, Union List of Serials, and More Library Catalogues.

<http://catalogue.libraries.london.ac.uk/patroninfo>

Please enter your name and membership number (printed on your library card). You can then renew your books, request books which are on loan to another reader, and see your reading history.

Reservation Shelves

Books may not be left on desks overnight. Instead, a maximum of 6 volumes may be placed on the reserve shelves for up to 5 days (renewable), using reservation slips. These books may still be borrowed by another reader, subject to the discretion of the Library staff.

Borrowing

Members of the Hellenic and Roman Societies who are resident in or currently staying the UK may borrow books from the Hellenic and Roman Library's collection (any non-borrowable items are clearly labelled on the cover). Please bring the books to the library desk with your library card in order for them to be issued to you.

Books and periodicals may be borrowed for 30 days. They can be renewed for a further 30 days (by email, telephone, in person, or by logging in to your library account, as above), after which they must be returned. Please endeavour to return books by the due date, or you will be liable to pay a fine of 20p per day on overdue items.

New books and periodicals may be borrowed for 7 days and cannot be renewed.

Postal Loans

Readers in the UK (outside of London) can borrow books via our postal loan service. Please email iclass.enquiries@london.ac.uk with details of the books you wish to borrow. The books will be sent out, providing that they are available for loan, with a payment slip to cover postage costs. This can be paid by credit or debit card (if the amount is over £10.00) or a cheque made out to The Hellenic and Roman Library.

Scanning & Printing

Reusable scanning cards may be purchased at the library desk for £1, and can then be topped up with credit as required. Scans cost 5p per page and prints cost 10p per page. Please bring your own USB stick in order to save scans. Printing costs 10p per page.

The library offers a postal service for scans / prints both within the UK and overseas. Members are asked to pay the cost of postage and scans / photocopies.

Connecting to Wi-Fi

Please use the following Wi-Fi network in the Library:

Network: uol-open

Username: membership number (on your library card)

Password: your surname (in lower case)

(Wi-Fi is also available in the building through *Eduroam* if you have access through your own institution.)

Digital Resources

Please see the [Digital Resources page](#) on the library's website for details of the resources available in the library, such as bibliographic databases. Some can only be accessed using library computers in the Computer Room (Room 344). Please come to the library desk for login details.

Guide to the Layout of the Library

As seen on the plan, the library is laid out on three sides of a square, which can be divided roughly into three main subject areas:

- * Language & Literature
- * Archaeology & Art
- * Ancient History & Civilisation

* Language & Literature

As you enter the library, the first corridor and the two rooms on your right contain *ancient texts*, books on *literature and language*, *dictionaries* and *encyclopaedias*. *Tract boxes* are on top of the shelves in this corridor, and *tract volumes* to the right, near the *reservation shelves*. *Modern novels (206B)* are found just before the double doors to the archaeology reading room.



* **Epigraphy & Papyrology**

At the end of the first corridor, on the right, you will find the *new acquisitions* shelves. In this corner of the library is the section for *epigraphy* and *papyrology*.

* **Archaeology & Art**

Continuing through the double doors on your left, you will enter the main reading room, where books on *archaeology* and *art* are shelved. At the far end of this room are the rolling stacks/movable shelving containing class marks 200-206, as well as journals in Greek, Cyrillic, and oversize journals (ST.18-20). Please ask if you need access to books at 205 (*archaeological technique*).

* **Periodicals**

Periodicals/Journals are shelved alphabetically by title in the rolling stacks/movable shelving (ST.1-18) on the right before you enter the last reading room. Current issues of periodicals are displayed in this area.

* **Ancient History & Ancient Life**

In the far reading room are books on *ancient history* and *ancient civilisation*. On the right is a small room containing *Byzantine* journals (ST.29), and the Computer Room, which also contains the *David Smith Mosaic Archive* and books on *paintings* and *mosaics* (133). At the far end is the *Numismatics* Room, and around the

far corner are *maps* and *atlases* (221-246), and the *Corpus Vasorum Antiquorum* (132A).

General Regulations

- ❖ Cases and bags larger than 20cm x 25cm x 5cm/ 8" x 10" x 2" may not be taken into the Library, but should be left in the lockers provided. Clear plastic bags may be taken into the Library.
- ❖ Readers may not take food or drink into the Library, apart from bottled still water.
- ❖ The library is for silent study only. Mobile phones must be kept on silent (not vibrate). Please show consideration for other users by keeping noise to a minimum.
- ❖ While working in the Library, please do not leave personal possessions unattended. Security loops are available under desks so that you can use your own laptop security cable.
- ❖ A security system is in operation at the exit gate to safeguard library property and any users found removing library property may be suspended or excluded at the librarian's discretion.
- ❖ Readers are requested to return books to the shelving trolley in the correct reading room.

- ❖ All emergency procedures must be followed, including the evacuation of the site in the event of a fire or fire drill.

Accessibility

The Library is located on the third floor of Senate House. Upon entering the building, use the push button on the right to access the non-automatic door to the right of the revolving doors. In the reception hall, there are two lifts which will take users up to the third floor. Please note that there is no audio announcement in the lift.

Senate House has limited parking spaces available for disabled users to book. Please contact the library for information on how to apply.

There are toilets on the third floor, including an adapted toilet.

If you would like to bring an assistant when you visit the Library, we are happy to provide reference access for them. We are also happy to help fetch items.

The library has a range of assistance equipment and software, including an adjustable desk. Library staff are happy to help users with individual requirements. If you have further needs or require more information, please contact the library. For further details on what is available please contact us, or see the [library website](#).

Opening Hours

Term-time:

Monday and Friday: 9.30am - 6.00pm

Tuesday, Wednesday, Thursday: 9.30am - 8.00pm

Saturday*: 10.00am - 4.30pm

Out of term:

Monday - Friday: 9.30am - 6.00pm

Saturday*: 10.00am - 4.30pm

*N.B. The library is not open on Saturdays in August.

The library is closed for the last 2 weeks in August.

Please see the library's website for this year's dates, and for opening hours around public holidays.

Contact us

Telephone: 020 7862 8709

Email: iclass.enquiries@london.ac.uk

Institute of Classical Studies Library /

Hellenic and Roman Library

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Blog: <http://joliheroics.blogspot.co.uk/>

Twitter: [@joliheroics](https://twitter.com/joliheroics)